



Assistant Governor's Annual Timeline 2021-2022

Month	Activities with Current President	Activities with President-Elect
June 2021	<input type="checkbox"/> Confirm with Current President & P-E attendance in June 25 th Awards and Installation Celebration in Clemson <input type="checkbox"/> Areas ___ AG/DG Call, Tuesday, June 1, 5:30-6:30	<input type="checkbox"/> Confirm with Current President-Elect attendance at Greenville Hyatt (June 25 Awards and Installation Celebration in Greenville (w/ Beth's Conference)
July 2021	<input type="checkbox"/> Confirm BOD meeting schedule <input type="checkbox"/> Visit each Club in your Area with message from RI President Shekhar Mehta and Governor Frank Cox <input type="checkbox"/> Confirm Club Budget is in place <input type="checkbox"/> Reminders about District events <input type="checkbox"/> Confirm and/or participate in Club Plan review w/BOD and Committee chairs <input type="checkbox"/> Areas ___ AG/DG Call, July 5, 5:30-6:30	<input type="checkbox"/> Participate in Installation or Changing of the Guard at Club meeting, if invited <input type="checkbox"/> Promote Membership Summits at Newberry and Limestone University, August 7 th and 14 th 2021. Members only need to attend one summit if we have multiple locations. Hybrid
August 2021 Membership & New Club Development	<input type="checkbox"/> Membership Summits – August 7 & 14 <input type="checkbox"/> Rate clubs in RC Central after Club visit in Q1 <input type="checkbox"/> Confirm District and RI Semi-Annual dues paid <input type="checkbox"/> Membership Month — Bring a Friend <input type="checkbox"/> Work with Club President, DG and DGE if Club still lacks a President Elect <input type="checkbox"/> Areas ___ AG/DG Call, August 3, 5:30-6:30	<input type="checkbox"/> Introduce yourself to PEs and PNs (as identified) <ul style="list-style-type: none"> • Get their commitment to Area Training • Get their commitment to RLI, Pre-PETS and Carolinas' PETS
September 2021 Basic Education & Literacy	<input type="checkbox"/> Review Membership Progress - refocus if needed <input type="checkbox"/> Areas ___ AG/DG Call, September 7, 5:30-6:30 <input type="checkbox"/> Remind Clubs to turn in TRF, Polio & CART funds	<input type="checkbox"/> Encourage Attendance of President-Elect at Review of Membership Progress
October 2021 Economic and Community Development	<input type="checkbox"/> Promote District Foundation Dinner and Grants Training on November 4 at Spartanburg Community College Featured Speaker will be Geetha Jayaram <input type="checkbox"/> Encourage Clubs to Celebrate World Polio Day on October 24 th with Area or Club Activities (Suggestion is a Pints for Polio Event) <input type="checkbox"/> All-Hands AG/DG Call, October 5, 5:30-6:30 <ul style="list-style-type: none"> • Remind clubs to prepare for 2021-22 officer elections in December; President for coming year • President Nominee (PE for coming year) • Secretary/Treasurer for coming year 	<input type="checkbox"/> Promote Pre-PETS, February 20, 2022 <input type="checkbox"/> Promote PETS, March 17-19, 2022 (Registration opens on October 15 Deadline to register January 20, 2022) https://carolinaspets.org/
November 2021 The Rotary Foundation	<input type="checkbox"/> Club Visit (Q2) -- Rate clubs in RC Central <input type="checkbox"/> Remind Pres. & Treasurer to send in TRF Contributions <input type="checkbox"/> Areas ___ AG/DG Call, November 2, 5:30-6:30 <input type="checkbox"/> Promote registering RI Convention in Houston, Texas, June 4-8, 2022	<input type="checkbox"/> Introduce President Elect to the Planning Process. Locate MIA PEs - Work with current Pres and BOD to get PE identified
December 2021 Disease Prevention & Treatment	<input type="checkbox"/> Review Membership Progress with President and Board <input type="checkbox"/> Areas ___ AG/DG Call, December 1, 5:30-6:30 <input type="checkbox"/> Remind Clubs to turn in TRF, Polio & CART funds	<input type="checkbox"/> Promote Registration for Pre-PETS - Watch the Backroom in DACdb <input type="checkbox"/> Remind PE about PETS March 17-19, 2022 in Greensboro



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<p>January 2022 Vocational Service</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Promote Pre-PETS, January, or February, TBA <input type="checkbox"/> Review Rotary Citation with President and Board <input type="checkbox"/> Areas ___ AG/DG Call, January 4, 5:30-6:30 <input type="checkbox"/> Review Governor's Award with President and Board <ul style="list-style-type: none"> • Remind them of accomplishment deadlines • Remind them of due dates • Help them score points 	<ul style="list-style-type: none"> <input type="checkbox"/> Confirm Registration for PETS -- watch www.carolinaspets.org <input type="checkbox"/> Confirm Election of President-Nominee, and promote PETS attendance <input type="checkbox"/> Help PEs complete Team Selection section of Planning Guide <input type="checkbox"/> Confirm registration for Pre-PETS
<p>February 2022 Peace & Conflict Prevention/Resolution</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Club Visit (Q3) -- Rate clubs in RC Central <input type="checkbox"/> Encourage Club for last-half membership push <input type="checkbox"/> All Hands AG/DG Call, February 1, 5:30-6:30 <input type="checkbox"/> Confirm RI Semi-Annual Dues Paid <input type="checkbox"/> Review Club Plan and Goals - help them refocus on intended strategies and action plans <input type="checkbox"/> Encourage them to register for the All Club Conference May 20-22, Rock Hill, SC 	<ul style="list-style-type: none"> <input type="checkbox"/> Participate with PEs/PNs in Pre-PETS <input type="checkbox"/> Remind PEs whose clubs are eligible that District Grant application is due April 30, 2022 <input type="checkbox"/> Face-to-face Planning sessions to start planning process <ul style="list-style-type: none"> • Help them with the Club Assessment section of Planning Guide
<p>March 2022 Water & Sanitation</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Work on and review Governor's Award applications <input type="checkbox"/> Encourage Water/Sanitation Programs <input type="checkbox"/> Areas ___ AG/DG Call, March 1, 5:30-6:30 <input type="checkbox"/> Encourage them to register for the All Club Conference May 20-22, Winthrop College, Rock Hill, SC <input type="checkbox"/> Encourage attending RI Convention in Houston, TX, June 4-8, 2022 <input type="checkbox"/> Remind Clubs to turn in Foundation, Polio & CART funds 	<ul style="list-style-type: none"> <input type="checkbox"/> Remind Clubs – Completed Grant report due March 30 <input type="checkbox"/> PETS – with PEs, PNs and AGs – March 17-19, 2022, Greensboro, NC <input type="checkbox"/> Check on completion of Vision and Goals section of Planning Guide <input type="checkbox"/> Remind PEs whose clubs are eligible that District Grant application is due Apr 30, 2022
<p>April 2022 Maternal & Child Health</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Club Visit (Q4) -- Rate clubs in RC Central <input type="checkbox"/> Areas ___ AG/DG Call, April 5, 5:30-6:30 <input type="checkbox"/> Encourage President and Club to register for the All Club Conference Winthrop College 	<ul style="list-style-type: none"> <input type="checkbox"/> Remind PEs whose clubs are eligible that District Grant application is due Apr 30, 2022 <input type="checkbox"/> Face-to-face review of Strategies and Action Plans section of Planning Guide
<p>May 2022 Youth Services</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Remind Pres. & Treasurer to send in TRF Contributions <input type="checkbox"/> Encourage attendance at Awards/Installation event <input type="checkbox"/> Areas ___ AG/DG Call, May 3, 5:30-6:30 <input type="checkbox"/> Encourage Governor's Award submission 	<ul style="list-style-type: none"> <input type="checkbox"/> Help with Club Budget, if needed <input type="checkbox"/> Membership and Foundation Goals in RC Central for 2021-2022 <input type="checkbox"/> Planning Guide due 15 May
<p>June 2022 Fellowships</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Participate in Club Installation or Changing of the Guard meeting, if invited <input type="checkbox"/> Complete Rotary Citation entries in Rotary Club Central <input type="checkbox"/> All Hands AG/DG Call, June 7, 5:30-6:30 <input type="checkbox"/> Attend District Awards and Installation Event 	<ul style="list-style-type: none"> <input type="checkbox"/> Confirm Joint BOD meeting date – participate if invited <input type="checkbox"/> Remind Presidents/PEs to attend District Awards/Installation Banquet - June 2022 – DG-E Joyce Morin's to plan